



*ST JOSEPH'S*  
*INSTITUTION JUNIOR*  
*PARENT-TEACHER*  
*ASSOCIATION*

*50TH ANNUAL GENERAL MEETING*  
*CUM PARENT ENGAGEMENT*

*SATURDAY 12<sup>th</sup> January 2018*

**Programme:**

**8.30am - Registration & Breakfast**

**9.00am - PTA AGM & Election of new Management Committee**

**10.00am - Parent Engagement - "Upcycling Workshop"**

**11.30pm - Announcement of 2019 PTA Management Committee**

**12.00pm - End of Programme**

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## **PRESIDENT'S MESSAGE**

By GOD's grace alone, I would like to give thanks to the following PTA Management Committee (MC) Members who have served tirelessly for the benefit of our Boys during the year (please join me in giving thanks to each and every one of them!).

### **Vice-Presidents:**

- Mr Andrew Lim (Parent)
- Mr Timothy Goh (Principal)
- Mr Winston Lim (Vice-Principal - Admin)

### **Honorary Secretary:**

- Mr Anthony Monteiro (Staff)

### **Assistant Honorary Secretary:**

- Mrs Lynette Lee-Chan (Parent)

### **Honorary Treasurer:**

- Mr Brendan Khoo (Parent)

### **Assistant Honorary Treasurer:**

- Mr Mohamed Fazrin (Staff)

### **Committee Members:**

- Mrs Corinna Tan-Yip (Parent)
- Ms Grace Wu (Parent)
- Mrs Janice Ong (Parent)
- Mrs Karren Kok-Lim (Parent)
- Ms Mythili Pandi (Parent)
- Mr Mark Lim (Parent)
- Mr Norman Souza Tan (Parent)
- Mr Christopher Cheong (Staff)
- Ms Karen Tan (Staff)
- Ms Shannon Tan (Staff)

### **Honorary Auditors:**

- Mr Alvin Aloysius Goh (Parent)
- Mr Kieren Daryl Pereira (Parent)

The SJIJ PTA was registered back in 1969 and we are unique as the PTA is a registered association joined by both parents and staff and it's all for the benefit of our Boys!

For 2018, the PTA MC had set up the following sub-committees to help run and manage the various activities, details of which will be shared at the upcoming 2019 AGM: -

#### **1. Catholic Activities**

(Weekly Catechism, Daily Morning / Recess Chapel Activities, Masses on Days of Obligation, Easter Play, All Saints Day)

#### **2. Father-Son Camp**

### 3. Family Community Services

(Movie Night, Project GOOD, Willing Hearts Soup Kitchen, St. Theresa's Home, Children's Day Carnival, Dare-to-Play)

We are blessed for the numerous Parent Volunteers (PVs) who have stepped forward to offer their personal time to instruct our Boys on the Catholic faith on a weekly basis as well as the P6 parents who came forth to organise the prayers for all our PSLE Boys (we did extremely well!!!). Also, a special mention is the Easter Play where the PVs came together and rehearsed for weeks so that they could bring out the joy of Easter for the enjoyment of our Boys and staff. To the staff who only managed to watch the Easter Play for the first time (in previous years, they had meetings going on), we were glad that they thoroughly enjoyed the Easter Play and there will be more to come!

This is our fourth edition of the Father-Son Camp and we have been growing from strength to strength, learning from our past experiences. The bonding between the father and son is important (that of the mother and son goes without saying!) and that's why the past PTA MC decided to start the camp. For this year's edition, we managed to accept all registrations and rejected none. I certainly hope the future PTA MC will continue this great tradition.

We had great success again with helping out at Willing Hearts Soup Kitchen and for the first time, we went to the St. Theresa's Home. We must continue with this community service where the Boys, parents and staff can come together to be charitable, loving and compassionate to all. Finally, due to the great support, we managed to re-ignite, after a two-year rest, the family bonding Dare-to-Play.

After two years in the planning, we finally printed our No. 1 Fan t-shirts so that the parents can be identified at various events where our Boys are present. It only cost \$10 and so, please come to the General Office to get one for yourself!

Thank you to all the PVs, and who you know who you are, and members of the PTA for leading / supporting the activities in 2018 and we look forward to your continued support to this wonderful school that we are a part of and for the 2019 PTA MC and their planned activities, especially to the new P1 Parents who will be joining us soon. If you have any suggestions on how or what we can do more for our Boys, please do not hesitate to approach me or any of my PTA MC members.

2019 will be special for all of us as we will be celebrating three great events. So, watch out for the details: -

1. 300th Anniversary of the passing of our Founder, St John Baptist de La Salle
2. 65th Anniversary of St Joseph's Institution Junior
3. 50th Anniversary of the SJIJ PTA

GOD bless you and Ora et Labora!

Fidelis Pang

President, PTA Management Committee 2018

Proud Old Boy of St. Michael's School (a legacy of St Joseph's Institution Junior)

## **Minutes of the 49th Annual General Meeting held on Saturday, 13 January 2018 at St Joseph Institution Junior, Essex Road School Hall.**

### **1. Introduction**

Honorary Secretary Mr Monteiro called the meeting to order. He then invited current President of the PTA Mr Daniel Nomanbhoy to give the opening speech. Mr Nomanbhoy then invited Mr Timothy Goh to say the opening prayer.

### **2. President's Message**

Mr Nomanbhoy welcomed the parents to the AGM and thanked them for their presence despite the inclement weather. He then went through the various activities that were carried out in 2017. He specifically mentioned the Father Son camp which had seen an increased participation this year. There was also the Friday Night Sports and participation in the Willing Hearts. He thanked all the out-going Management Committee members for the hard work put in to the running of all the activities. He also acknowledged the work put in by the teachers of SJIJ. In his five years serving in the PTA Management Committee, he has seen how hard-working the teachers of the school had been and it was not a "half-day" job as some people think. He has a great respect for all the teachers after working with them all these years. He asked that the parents co-operate with the teachers in carrying out the various programmes the school had to offer.

### **3. Confirmation of Minutes**

Mr Monteiro referred the parents to the minutes of the 48th Annual General Meeting which was held on Saturday, 14 January 2017. After he had gone through the minutes, he asked if there were any amendments. He also emphasised that only members who were present at the last AGM could pass the minutes.

There was one amendment, and that the Hon Treasurer was mistakenly put as Mr Melvyn Yeo. It should be Mr Fidelis Pang. Mr Monteiro apologised for the error. After the amendment was made, the minutes were confirmed.

Proposer: Mr Nicholas Mowe

Seconder: Mrs Corinna Yip

### **3. Statement of Accounts**

The Statement of Accounts was presented by Mr Winston Lim for the year ended 31 December 2017. He reported that the income was \$10415 from Members' subscriptions and sale of mementoes. The expenditure was \$11114 which came from refreshments for the 2017 AGM, the Children's Day Carnival, the SJIJ mementoes and the Mother Tongue

Fortnight/Racial Harmony Day Celebrations. The deficit for the year therefore \$699. There were assets of \$48887.

A question was brought up by a parent concerning the Father Son camp and how it was being funded. Mr Lim explained that the Father Son camp was solely funded by fees paid by the Fathers and the PTA did not come up with any co-payment unless the boys had financial difficulties.

There being no further questions and amendments, the Statement of Accounts were confirmed.

Proposer: Mr Alvin Goh

Seconder: Ms Mythili Pandi

#### 5. Election of Office Bearers for 2018 - 2019

Mr Monteiro informed everyone that as at close of nominations on 9 January 2018, the following parents were returned unopposed and elected as office-bearers in the PTA.

President: Mr Fidelis Pang

Vice President: Mr Andrew Lim

Asst Hon Secretary: Mrs Lynette Lee

Hon Treasurer: Mr Brendan Khoo

Hon Auditor: Mr Kieren Pereira

Hon Auditor: Mr Alvin Aloysius Goh

Each of the elected office-bearers (except for Mr Kieren Pereira who was absent and who had sent his apologies) then proceeded to give an introduction of themselves and how they would serve the school through the PTA.

Mr Monteiro reported that there were 12 nominees contesting for the six Committee Member posts. All the names of the nominees were in the Voting Slips given out to the parents during the registration. Parents and teachers were to mark with a cross (x) the six nominees they wanted to elect. Each nominee present then proceeded to give a short introduction about themselves and how they would serve the school as PTA committee members.

Mr Monteiro then invited all the parents and teachers to cast their votes.

After the votes were cast and during the counting of votes, an upcycling workshop was conducted by students from NTU.

## 6. Election of Committee members

After the upcycling workshop, the results of the elections were announced. The following parents were voted into the PTA as committee members:

Mr Mark Lim	Ms Mythili Pandi
Mrs Corinna Yip	Mrs Karren Kok-Lim
Mr Norman Souza Tan	Mrs Janice Tay

The following staff members of St Joseph's Institution Junior were also appointed as teacher members of the PTA. They are:

Vice-Presidents:	Mr Timothy Goh	(Principal)
	Mr Winston Lim	(Vice-Principal - Admin)
Hon Secretary:	Mr Anthony Monteiro	
Asst Hon Treasurer:	Mr Mohamed Fazrin	
Committee Members:	Mr Christopher Cheong	
	Ms Karen Tan	
	Ms Shannon Tan	

After the election results were announced, Mr Timothy Goh, Principal of SJI Junior and Vice-President of the PTA Management Committee, thanked the out-going members for their valuable services in the previous PTA Management Committee. He said that he had enjoyed working with them and gave his best wishes to all the members who had stepped down. He said that even though some of the nominees were not elected, they can still play a part by being parent volunteers for the school.

As there was no other business, the meeting ended at 11.30 a.m.

Minutes recorded by Mr Anthony Monteiro.

## **REPORT OF PTA ACTIVITIES IN 2018**

### **PTA Report for SJI Junior Catholic Activities in 2018**

Apart from weekly Catechism classes, Catholic PVs and teachers have also put together various activities throughout the year.

Like previous years, there had been at St Michael's Chapel Monday morning Masses and Novenas supported by Catholic PVs and our own boys as altar servers; Recess Chapel Bible stories reading, art-and-craft activities and Bible-related games, as well as Washing of Feet on Maundy Thursday, supervised by Catechists who avail themselves on Mondays, Tuesdays and Thursdays during recesses; Praise and Worship every Friday morning before assembly led by a team of musically-talented Catholic teachers and PVs. There had been a steady stream of students participating in these activities, especially morning prayers and Rosary sessions led by Catholic teachers and student prayer leaders, and they will continue to encourage and welcome more boys to join in.

The Catholic PVs, together with Catholic teachers and boys, also continued to play a supporting role for Masses on days of obligation, PSLE Mass and Catholic Education Sunday, serving as Communion Ministers, chaperones for P1 and P2 classes, altar servers, and also helping with the preparations and setting up of the altar in the school hall.

This Easter saw the biggest production of the Easter Play, about a father telling his son the story of Jesus' ministry and passion. There were three teams of PVs and Catholic boys, namely, of actors, of singers and musicians from the Praise and Worship team and props/stagehands who worked on stage props and costumes – all handmade! The dramatization was so realistic that many boys were moved. Our Risen Christ was then celebrated with a finale of praise and worship.

A small group of P6 Catholic Parent volunteers organised PSLE Prayer Vigil throughout PSLE exam days in St Michael's Chapel. Apart from this prayer vigil, they also had handmade rosaries and a prayer card for every P6 student, and consolidated petitions and prayer slips from parents, teachers and students throughout the school. A wall collage of prayers and words of encouragement was put up on the fifth floor within proximity of P6 boys as their exams approached. The coming together of P6 parents praying for our boys was a warm and cosy setting with authentic sharing of anxieties among parents yet constantly reminded to trust in God with flickering lighted candles.

We wrapped the year up with an inaugural event – Super Saints Party@SJI Junior Carnival – a carnival to honour and model after saints. Catholic boys, teachers and PVs came to school dressed up as their favourite saints. Game stations were themed after 10 saints – St John Baptist De La Salle, our founder and nine other saints which our classes are named after. The carnival was followed by a Mass and skit (by our teachers) which focused on saints and their patronage as well as their roles as intercessors.

At the P1 Orientation in Nov 2018, Catholic teachers and PVs also chimed in to showcase Catholic activities in school and recruit new volunteers as Catechists, so as to continue to live the Catholic ethos of our school through organisation of all these activities and events.



May our young Josephians continue to always pray and work.

Ora et labora!

*Report written by Mrs Corinna Yip*

### **PTA Report for SJIJ Father-Son Camp**

The SJIJ Father-Son Camp has become one of the key fixtures of the PTA calendar, as fathers and sons alike look forward to a unique opportunity to spend quality time bonding over shared activities and experiences.

This year's camp was held from [ ] at the Singapore Discovery Centre. In keeping with the feedback and outstanding attendance from last year, this year's camp was further expanded to include [ ] father-son pairs.

Activities were designed to foster trust, problem solving, and above all a shared experience. Among the highlights was a team raft building exercise, where the finished product was tested on the water. In another exercise, Father-Son teams had to organise a canoe convey, where canoes were joined together and teams were tasked to paddle around the SDC reservoir. Co-ordination and patience were pre-requisites to a successful endeavour, accompanied by much laughter all around, undampened by a sudden downpour on the afternoon of Day 1.

The camp cookout is a key feature of the camp, and this year was no exception. Father and Son were given the opportunity to cook their own meals together, with many Fathers taking the opportunity to rekindle their cooking skills from their NS days. This year's camp took on an extra-special NS flavour, as the participants were treated to a bus tour around SAFTI. Many old stories were recounted, some no doubt embellished, as the buses wound their way through the SAFTI campus.

The camp ended with a raucous obstacle relay, and high-fives, phone numbers and photographs were exchanged as the tired but happy participants made their way home to a proper breakfast and a soft bed.

*Report written by Mr. Andrew Lim*

### **PTA Family Community Service @Willing Hearts Soup Kitchen and St Teresa's Home**

On the morning of 12 March, 60 participants comprising students and their family members came together to share their time and effort in blessing others by volunteering in the SJI Junior PTA Family Community Service Activity at the Willing Hearts Soup Kitchen between 6.30am and 11.00am! To help the Willing Hearts Soup Kitchen prepare hot meals for 5000 needy people, participants got their hands dirty (not literally of course!) in various tasks from labelling and packing lunch boxes, cutting tomatoes, washing utensil, to delivering the lunch boxes to the beneficiaries living in various parts of Singapore. Though tiring, it was definitely a purposeful experience for the all the participants who had come together to serve the community as an SJI Junior family, living out our Lasallian values of Faith, Service and Community!

During the June school holidays on Wednesday, 20 June, participants made up of 22 families spent a meaningful morning interacting and bringing joy and cheer to wheelchair-bound elderly Residents through song, dance, games and craft at the St. Theresa's Home. This is the second Family Community Service activity organised by the PTA this year.

*Report written by Ms Shannon Tan*

### **Other PTA Activities conducted in 2018**

Once again, the SJI Junior Parent-Teacher Association (PTA) Management Committee organised many activities for the boys and their parents, out-doing what they had done the previous year.

The ever popular BYO Dinner cum Movie Night was held on Saturday 3<sup>rd</sup> March. The movies shown were "Kubo & The Two Strings" and "Escape to Victory". More than 350 parents, staff and students came together for this event. The movies were well received and the movie-goers were even treated to free popcorn and "kacang putih".

After a year's break, "Dare to Play" was back with a vengeance. This family-oriented "Amazing Race" styled event was held on 18<sup>th</sup> August. A total of 27 teams took part in the race. The interesting neighbourhood of Toa Payoh provided the backdrop for this 3<sup>rd</sup> edition of Dare to Play where the participants had to solve clues at various locations. There was good feedback from the participants as the activity helped in their family bonding as well as gave them some much-needed physical exercise! Many families said that they were eager to join next year's edition and looked forward to the Car-Mazing suggestion.

The Children's Day Carnival (October 4<sup>th</sup>) was another much-enjoyed annual affair where the boys were given a one-hour recess instead of the usual thirty minutes and they enjoyed playing many games organised by the parent volunteers. The ever-popular dunking of parents and teachers was the highlight of the day.

Our teachers were not forgotten as the PTA and the Parent Volunteers showed their appreciation by giving us a sumptuous lunch on 28<sup>th</sup> August.

It has been indeed an eventful year for the PTA.

**ORA ET LABORA!**

*(Report written by Mr Monteiro)*

**St. Joseph's Institution Junior  
Parent-Teacher Association**

**Statement Of Income And Expenditure  
For The Financial Year Ended 31 December 2018**

<u>Income</u>	<u>Notes</u>	<u>2018</u>	<u>2017</u>
		S\$	S\$
Members' Subscriptions		7,020.00	7,200.00
Sale of Mementos		70.00	3,215.00
Dare to Play - Participation fee		1,620.00	-
<b>Total Income</b>		<u>8,710.00</u>	<u>10,415.00</u>
<b><u>Less: Expenditure</u></b>			
Annual General Meeting	(2)	529.65	400.00
Children's Day	(3)	4,792.07	5,675.11
Community Services	(4)	40.55	37.35
PTA Meetings	(5)	300.00	150.00
SJJJ Mementos	(6)	55.64	2,372.32
Father & Son Camp	(7)	2,500.00	-
Dare to Play	(8)	1,619.25	-
Sponsorship of whole school event	(9)	1,869.39	2,000.00
Movie Night		479.36	479.36
Donation of souvenirs to School	(6)	2,575.35	-
<b>Total Expenditure</b>		<u>14,761.26</u>	<u>11,114.14</u>
<b>Net Surplus (Deficit)</b>		<u>-6,051.26</u>	<u>-699.14</u>

**Statement Of Affairs  
As at 31 December 2018**

	<u>Notes</u>	<u>2018</u>	<u>2017</u>
		S\$	S\$
<b><u>Assets</u></b>			
Current Account		41,290.53	46,256.26
SJJJ Souvenirs (Umbrellas, Jackets, decals)	(6)	0.00	2,630.99
<b>Total Assets</b>		<u>41,290.53</u>	<u>48,887.25</u>
<b><u>Accumulated Funds and Liabilities</u></b>			
Accumulated Funds		47,316.79	48,015.93
Excess (Deficit) of Income over Expenditure		-6,051.26	-699.14
		<u>41,265.53</u>	<u>47,316.79</u>
<b><u>Liabilities</u></b>			
Payables	(10)	25.00	1,570.46
<b>Total Accumulated Funds and Liabilities</b>		<u>41,290.53</u>	<u>48,887.25</u>



**President  
Fidelis Pang**



**Hon Treasurer  
Brendan Khoo**



**Asst Hon Treasurer  
Mohd Fazrin**

**Notes to Accounts – 31 December 2018**

**(1) Significant Accounting Policies**

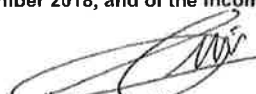
Accounting Convention - The accounts are prepared on the historical cost basis.

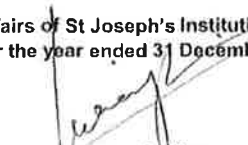
	<u>2018</u>	<u>2017</u>
	<u>S\$</u>	<u>S\$</u>
<b>(2) Annual General Meeting</b>		
Refreshments	529.65	400.00
	<u>529.65</u>	<u>400.00</u>
<b>(3) Children's Day</b>		
Carnival - Rental of candy floss and dunking machines	400.00	950.00
Setup and running of carnival booths	942.07	1,533.11
Souvenirs for students	3,450.00	3,192.00
	<u>4,792.07</u>	<u>5,675.11</u>
<b>(4) Community Services</b>		
Refreshments for volunteers	40.55	37.35
	<u>40.55</u>	<u>37.35</u>
<b>(5) PTA Meetings</b>		
Refreshments provided during meetings	300.00	150.00
	<u>300.00</u>	<u>150.00</u>
<b>(6) SJJ Mementos</b>		
Beginning stock	2,630.99	5,003.31
Cost of sales	55.64	2,372.32
Defective and damaged items	0.00	0.00
Donation to school	2,575.35	
Ending stock	<u>0.00</u>	<u>2,630.99</u>
<b>(7) Father &amp; Son Camp</b>		
Engagement of vendors and rental of venues	2,500.00	-
	<u>2,500.00</u>	<u>-</u>
<b>(8) Dare to Play</b>		
Trophies and prizes for participants	950.50	-
Refreshments for participants	668.75	-
	<u>1,619.25</u>	<u>-</u>
<b>(9) Sponsor of whole school events</b>		
Racial Harmony Day and Mother Tongue Fortnight events		2,000.00
P1 Orientation and P6 Graduation mementos	1,869.39	
	<u>1,869.39</u>	<u>2,000.00</u>
<b>(10) Payables</b>		
Payable expenses due to Family Community Services event	-	37.35
Payable expenses due to 2017 Children's Day carnival booths setup	-	1533.11
Payable expenses due to 2018 Children's Day carnival booth setup	25.00	
	<u>25.00</u>	<u>1570.46</u>

**Accounts – 31 December 2018  
Auditors' Report to the Members**

We have examined the accompanying accounts together with the notes thereon of St Joseph's Institution Junior Parent-Teacher Association and obtained all the information and explanations that we considered necessary for the purpose of our audit.

In our opinion, the accounts give a true and fair view of the Statement of Affairs of St Joseph's Institution Junior Parent-Teacher Association as at 31 December 2018, and of the Income and Expenditure for the year ended 31 December 2018.

  
Hon Auditor  
Alvin Aloysius Goh

  
Hon Auditor  
Kieren Daryl Pereira

THANK  
YOU

MAY GOD BLESS YOU AND HAVE A NICE DAY!



ST JOSEPH'S INSTITUTION  
JUNIOR

*A Lasallian School of the De La Salle Brothers*

