



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers

REF: SJIJ/2019/01/847

8th January 2019

Dear Parent/ Guardian,

RE: Bowling CCA Programme for January 2019– June 2019

Please take note that the schedule for the Bowling CCA Programme for the second half of the CCA work year is as shown below. The programme is conducted from 1430 to 1600 at Safra Toa Payoh from Jan - May 2019.

Time/Venue (Assemble) : 1400 (School Concourse)

Time/Venue (Dismissal) : 1630 (School)

Month	Date				
2019 Semester 1 (Mondays)					
January	21	28			
February	11	18			
March	25				
April	1	8	15	22	
May	6				


Please take note of the contact information for general enquiry or matters related to the abovementioned CCA as shown below.

Name of OIC	Ms Claire Leong (leong_shih_chia@moe.edu.sg)
Name of 2 nd OIC	Mrs Sharon Tan (ong_suat_ling_sharon@moe.edu.sg)
Name of TIC	Ms Norihsani (norihsani_tavant@moe.edu.sg)
Name of TIC	Mrs Ise (suhanthi_thirignasambhantham@moe.edu.sg)

The school will send a separate billing for the second payment of CCA costs for the second half of the CCA work year (January 2019 – May 2019).

I would like to continue using the Class Dojo system for dissemination of Bowling CCA information. Please check the Class Dojo regularly so that you are aware of the latest updates.

Thank you for your continued support and we look forward to another exciting half of the year ahead.


Ms Claire Leong
Teacher-in-charge


Mr Mohamed Fazrin
HOD PE/CCA/AES

To: Ms Claire Leong
Teacher-in-charge

RE: Bowling CCA Programme for January 2019 – June 2019

Name of Pupil: _____

Class: _____

Name of Parent/Guardian: _____ Name of Parent/Guardian: _____

Relationship with Pupil: _____ Relationship with Pupil: _____

Contact No: _____ Contact No: _____

Email: _____ Email: _____

Medical/Dietary/Behavioural Information:

I acknowledge the following school CCA policies:

- A pupil who has registered for and paid for a CCA has to remain in that CCA until the end of the CCA workyear (July 2018 to June 2019).
- There will be no refund of CCA fees for pupils who choose to withdraw from CCA before the end of the workyear.
- Pupils who do not achieve 80% of CCA attendance will be de-registered as members of the CCA at the end of the workyear.
- If a pupil is to be absent from CCA, this should be communicated by the parents via written letter or medical certificate.
- Pupils can choose different CCAs from P1 to P3. However, they must remain in a chosen CCA from P4 to P6. This is to allow for ample exposure for the first 3 years (mid-P1 to mid-P3), balanced with a deepening of skills and knowledge for the remainder of the two years (from mid-P4 to mid-P6).
- Pupils are to bring along their CCA attire in their school bag and change into their CCA attire during lunch break. They are not to wear their CCA attire from the start of the day.

Parent / Guardian signature: _____

Date: _____