

# **DISCIPLINE MATTERS**

**Ms. Punitha**

**Subject Head (Discipline)**



ST. JOSEPH'S INSTITUTION JUNIOR

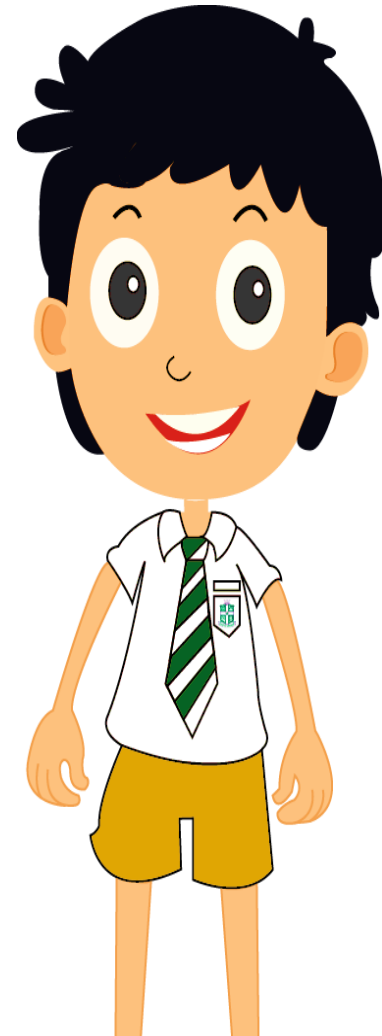
# School Rules and Routines

- Parents' Handbook – given during Orientation
- School Student Handbook
- You can also approach the Form/  
Subject Teachers for any clarifications



# Objective

**Every Josephian does the right thing  
even when no one is watching!**



# Itinerary

- Coming to school on time
- Attire
- General Behaviour in class
- Behaviour in the school bus
- Communication



# Coming to school on time

- In the school hall by 7.20am
- Prefects will record their names if they are late
- Repeated offenders will be sent reminders, issued Warning Letters and their names will be recorded in the discipline record system



# Attire

- School PE t-shirt to be worn on days with PE
- School uniform **with tie** to be worn on the other days
- Ties can be removed after the students return to class from morning assembly.



# Hair

- Hair should be kept short, properly combed and kept neat to present a smart appearance
- The hair length must not touch the ears and the shirt collar and must be sloped at the back.
- The fringe must not touch the eyebrows and must not cover the eyes.
- Punk hairstyles are strictly prohibited (Undercut\*)







# General Behaviour in class

- Remain seated when the teachers are teaching
- Ask for permission if the students need to visit the toilet
- Avoid physical/ rough play – leads to complaints about kicking, hitting, pinching, etc.
- Say 'Please', 'Thank you' and 'Sorry'.



# Behaviour in the School Bus

- Remain seated and buckled up when in the bus
- Only remove the seat belt when the bus comes to a stop at destination
- Read a book or talk to friends in the bus – do not stand or walk around



# Communication

- Inform the form teachers if something happens
- Allow the teachers or discipline committee some time to investigate and get back to you
- Remind your child to approach the teachers if they need help.



# THANK YOU



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