



ST JOSEPH'S INSTITUTION JUNIOR

A Lasallian School of the *De La Salle* Brothers

REF: SJIJ/2018/06/663

26th June 2018

Dear Parents/ Guardians,

RE: CUB SCOUTS CCA PROGRAMME FOR JULY 2018 TO JUNE 2019

Your son _____ (_____) has been successfully registered for the **Cub Scout CCA programme**:

Please take note of the schedule for the CCA Programme sessions as shown below.

CCA: Cub Scouts

Time: 2.15 to 4.15pm

Venue: School Canteen Courtyard

Month	Date				
2018 Semester 2 (Mondays)					
July	9	16	23	30	
August	13	20	27		
September	10	17	24		
October					
November	12				
December					

Please take note of the contact information for general enquiry or matters related to the above mentioned CCA as shown below.

Ms Tong Tsz Ching

(tong_tsz_ching@moe.edu.sg)

Ms Tan Mei Ting

(tan_mei_ting@moe.edu.sg)

The schedule for the second half of the work-year (January 2019 to June 2019) will be sent to you in Term 4 this year. Thank you for your support and we look forward to an exciting first half of the CCA work year come July.

Ms Tong Tsz Ching
Teacher-in-charge

Mr Mohamed Fazrin
HOD PE, CCA & Aesthetics

REF: SJIJ/2018/06/663

To: Ms Tong Tsz Ching
Teacher-in-charge

RE: CUB SCOUTS CCA PROGRAMME FOR JULY 2018 TO JUNE 2019

Name of Pupil: _____

Class: _____

Name of Parent: _____

Relationship with Pupil: _____

Contact No: _____

Email: _____

Medical/Dietary/Behavioural Information:

I acknowledge the following school CCA policies:

- A pupil who has registered for and paid for a CCA has to remain in that CCA until the end of the CCA work-year (July 2018 to June 2019).
- There will be no refund of CCA fees for pupils who choose to withdraw from CCA before the end of the work-year.
- Pupils who do not achieve 80% of CCA attendance will be de-registered as members of the CCA at the end of the work-year.
- If a pupil is to be absent from CCA, this must be communicated by the parents via written letter/email or medical certificate.
- Pupils can choose different CCAs from mid P2 to mid P4. However, they must remain in a chosen CCA from mid P5 to P6. This is to allow for ample exposure for the first 2 years (mid-P2 to mid-P4), balanced with a deepening of skills and knowledge for the remainder of the two years (from mid-P4 to mid-P6).
- Pupils are to bring along their CCA attire in their school bag and change into their CCA attire during lunch break. They are not to wear their CCA attire from the start of the day.

Parent / Guardian signature: _____

Date: _____