

## **Minutes of the 54<sup>th</sup> SJI Junior Parent-Teacher Association Annual General Meeting held on Saturday, 11 February 2023 at 9.00 a.m. in SJI Junior School Hall**

### **1. Introduction**

Mr Mohamed Fazrin, the host for today's AGM, called the meeting to order. As there were 80 participants, the quorum for the meeting was met.

He then invited the Principal of SJI Junior Mr Eric Leong to address the participants. Mr Leong welcomed the parents to the AGM. He informed them that as the SJI Junior PTA is a registered association with the Registry of Societies, it is important to have an annual meeting and to have one that is face-to-face. Thus, he was happy to see all of them at today's meeting.

### **2. President's Message**

Mr Fazrin then called upon the current President of the PTA Mr Mark Lim to address the meeting. Mr Lim said the opening prayer before addressing the audience. He also welcomed all the participants and thanked them for attending the meeting. He especially thanked the P1 parents and hoped they will enjoy the next six years in the school. He said that the school is 69 years old and the PTA is 54 years old this year. The PTA works in partnership with the parents for the benefit of all the boys. The PTA was able to come up with activities only during the second half of 2022 after COVID restrictions were lifted. The PTA Management Committee is divided into sub-committees and activities such as the Father-Son Camp, Movie Night and Community Outreach was organised by sub-committees. He thanked all the various sub-committees for their hard work in 2022. He also thanked his wife, Janice Lim who was also an active parent volunteer in the school, for her support. He hoped that the parents will work together with the new PTA Management Committee in 2023 to serve the school and carry out activities for both parents and boys.

### **3. Confirmation of Minutes/Report of Activities**

After the message by Mr Mark Lim, Mr Fazrin called the members' attention to the minutes of the 53<sup>rd</sup> PTA AGM held on 26 February 2022 which was on Zoom. He informed the members to scan the QR code which was on the screen and to read through the minutes. Mr Monteiro, the Honorary Secretary, also informed the participants that the minutes had been uploaded onto the PTA website and hoped that they had read they minutes beforehand. The minutes was also shown on the screen for the benefit of the participants.

After the minutes had been screened, Mr Fazrin informed the participants that a proposer and seconder were needed to pass the minutes. He also emphasised that only members who were present at the last AGM could pass the minutes.

As there were no amendments made, the minutes were confirmed.

Proposer: Mr Bernard Menon

Secunder: Mr Kelvin Lau

Mr Monteiro then gave a report of the activities conducted in 2022. The report was also shown on the screen. He gave a summary of the activities that were carried out in 2022. The lifting of COVID restrictions during the second half of the year allowed the PTA to carry out many activities that were curtailed the previous year (2021).

The report was also passed.

Proposer: Mr Shayn Phua

Seconder: Mr Lawrence De Silva

#### **4. Statement of Accounts**

The Statement of Accounts was presented by Mr Collin Lim, Vice-Principal (Admin), for the year ended 31 December 2022. Mr Lim stated that the income for the year was \$46,290.00 and the expenditure was \$48,863.81, making a deficit of \$2573.81. The income came from the parents' PTA subscription and the collection from the Father-Son camp. Much of the expenditure went towards the Father-Son Camp and the Children's Day carnival and film show.

After Mr Lim's presentation, the statement of accounts was passed.

Proposer: Mr Bernard Menon

Seconder: Mr Lawrence De Silva

#### **5. Election of Office Bearers for 2023 - 2024**

Mr Fazrin informed everyone that at the close of nominations on 27<sup>th</sup> January 2022, the following parents were returned unopposed and elected as office-bearers in the PTA Management Committee:

President: Mr Lau Yao Ming Kelvin

Vice President: Mr Lawrence De Silva

Hon Treasurer: Ms Joey Ong

Hon Auditor: Mr Victor Foo Seang Kwang

Hon Auditor: Mdm Shelly Harding

The post of Assistant Honorary Secretary was initially contested by two nominees. One of the nominees informed that she was not able to attend the AGM and so withdrew her nomination. As such, there was no voting carried out for this post. Therefore, the new Assistant Honorary Secretary for the 2023 PTA Management Committee was Ms Shermaine Tan.

The posts for the six committee members were contested by nine nominees initially. However, 3 nominees withdrew and so no voting was carried out and so the remaining six nominees were returned unopposed. The following nominees were elected into the PTA Management Committee as committee members:

- Mr Bernard Menon
- Mdm Chua Siqin
- Mr Don Lee Tong
- Ms Koh Feng Hui
- Mr Liew Dah Chang, Ronnie
- Mr Shayn Phua

Mr Fazrin then invited the newly elected members to give an introduction of themselves and how they hoped to serve the school through the PTA.

The newly-elected President of the PTA Management Committee, Mr Kelvin Lau, thanked Mr Mark Lim, the out-going president, for his years of service to the PTA and the school and wished him well. He hoped that Mr Lim will continue to help and advise the new committee and perhaps continue as an honorary member of the committee. Mr Lau also thanked all the out-going members for their service and he hoped to be able to work well with the new committee members.

Mr Fazrin thanked all the newly-elected members for coming forward to serve the school. He also informed the participants that the following staff members of St Joseph's Institution Junior were also appointed as staff members of the PTA.

They are:

Vice-Presidents:	Mr Eric Leong	(Principal)
	Ms Faith Yak	(Vice-Principal)
	Mr Collin Lim	(Vice-Principal Admin)

Hon Secretary: Mr Anthony Monteiro

Asst Hon Treasurer: Ms Janet Tan

Committee Members: Ms Dorothy Phng  
Ms Shannon Tan  
Mr Mohamed Fazrin

After the election, Mr Eric Leong, Principal of SJI Junior, gave a talk for the parents. He informed the participants his vision for the school and the values he hoped to inculcate in our boys.

After the talk, Mr Fazrin thanked all the participants for their presence and called the AGM proper to a close.

The AGM and talk ended at 10.30 a.m.

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Minutes recorded by Mr Anthony Monteiro  
and vetted by Ms Shannon Tan.